

Minutes of Sabden Parish Council Meeting held Thursday 5th June 2025 at 7.15pm at the Pendle Room, St Nicholas Church, Wesley Street.

Present:	
	Councillor K Buckley Chairman Councillor S. Clarke Councillor C Clapham Councillor M Dawson Councillor C Eaves Councillor K Galea Councillor I Jackson Borough Councillor R Newmark

1. Apologies for Absence

Councillor K Fielding

2. Councillor resignation –

Clr. K Fielding had submitted her resignation, however, she is having second thoughts and is reconsidering.

Councillors did not accept the resignation and agreed to give Clr Fielding more time to reconsider.

3. Declaration of Members' Interests

None declared

4. Approval of Minutes of Meeting held on 1st May 2025

Resolved Approved unanimously

5. Public Participation

Land Pendle St East -concerns expressed about potential development. To date an application has not been registered . As soon as anything is received by the parish council it will come to the Agenda and a public meeting will be called.

Increase in traffic – a resident who has moved back to village is concerned about the volume of traffic passing through the village. Chairman, Clr K Buckley, explained the parish council is working with LCC Highways through the Road Safety Working group and has tried to instate 20mph but its not in the LCC highways strategy. It is hoped to influence the strategy to remove the lack of 20mph areas. Cty Clr Ryan Goldworthy – Highways Councillor- will be invited to visit the parish and attend a future meeting.

Pendle Heritage and PROW group – putting signs up to deter cyclists using PROW's but is down to cyclists to observe.

6. Finance & Budget

a) Accounts for Payment & Bank reconciliation

Resolved Approved as per attached schedule

b) Internal Auditors report

The annual internal Auditors Report was reviewed

Resolved The Internal Auditors report was approved & accepted

7. Planning Applications – None

8. Review of policies

Resolved the following policies were adopted following review

Effectiveness of Internal Audit	Complaints Procedure
Risk Assessment	Vexatious Complaints
CCTV Policy & Procedures	Privacy policy
CCTV Subject Access requirements	Social Media Policy
SCC ICO DPIA -	

9. Consideration was given to moving the domain name to .gov.uk

Resolved All in favour of moving to the.gov domain for increased security, credibility and transparency

10. For Information Only

Reports

Playground Report: There is little change -one of the swing seats is showing signs of wear & tear - to be monitored. Work still outstanding - Turf by the slide.

Borough Councillor Report – Arts on your Doorstep- various sessions in Sabden at the end of the month. RVBC are aware of Ash Die Back in Whalley woodland. Food waste vehicles coming April 2026 - 4 new vehicles. Every household will be issued with a food waste bin. There have been complaints from RVBC depot that the recycle bins on the village car park are being used for general waste. Solar panels being installed on RVBC offices. Ribblesdale pool refurbishment ongoing there are in depth surveys being undertaken and there will inevitably be a period of closure during refurbishment works. Following recent elections Cty Clr G Mirfin is still our ward councillor.

Action – Facebook post reminding users to use for recycling accordingly

Parish Lengthsman/Environmental updates -Outstanding work- fence at Badger Wells, planting near Jubilee Bridge, benches at the Rose Garden.

Clr M Dawson met D Hewitt, Countryside Officer at RVBC and spoke about ideas around the parish and understanding difference of planting different species and size. Quite a few of the recently planted whips may have died.

Councillors items –

Clr K Galea- expressed the usual concerns over traffic volume and speed and of children riding unsafely on their bikes

Clr S Clarke- asked who strimmed along Sabden Brook-it was thought LCC. A Resident is offering to strim various areas to tidy up for the Best kept Village competition.

Clr K Buckley- Ribble rivers Trust –has advised to leave the vegetation growing near the fish ladder in Sabden Brook but expressed concern about a sapling growing at the same location. Advised to cut back/remove in the Autumn. Camper van near St Nicholas Avenue restricting access.

Ribble Valley Area committee – Future meeting dates and attendance

9th July

24th September

Clr K Galea

26 th November	Clrs C Eaves & I Jackson
25 th February 2026	Clr C Clapham
Parish Council Liaison committee – Future meeting dates & attendance	
19 th June	Clr M Dawson
11 th September	Clr M Dawson & Clr K Buckley
13 th November	Clr M Dawson
29 th January 2026	Clr M Dawson & Clr S Clarke
9 th April	Clr M Dawson

11. Date of Next Meeting -Thursday, 3rd July 2025 at 7:15 PM

Schedule of Payments and Bank Reconciliations					
Payments					
C Walton	Grass Cutting	356.42			
C Walton	Blacko Grass	291.56			
T Cornall	Plants	280.36			
J Maunder	Lengthsman	495			
Alex West	Lengthsman	2251.8			
R Stancliffe	Lengthsman	160			
S Rostron	Lengthsman	456			
Adobe	software subs	13.14			
Easy Websites	Website	47.52			
Becky Moon	Internal Audit	100			
Dugdale Merchants	Materials Lengthsman	300			
Receipts					
Precept £2,4350					
Bank reconciliation at 31/5/25					
SPC		5251.77	NO2		6674.58
	Receipts	24850		Receipts	7050.73
	Sub	30101.77		sub	13725.31
	Payments	10345.05		Payments	6984.7
	Total	£19756.72		Total	£6740.61
BPA					
		0.58			
	Receipts/Transfer	7000			
	Total	£7000.58			